

Minutes Register 2025



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Animal Care Australia Incorporated – INC1801209

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Committee Meeting - 9th December 2024


		Animal Care Australia Inc Committee Meeting Monday 9 th December 2024 – via Facebook & Zoom
Attendees		Michael Donnelly, Sam Davis, Michelle Grayson, Karri Nadazdy, Rachel Sydenham, Tracey Dierikx, Chelsea Ko and Amanda Webb.
Apologies		Apologies: Joanne Payne, Kylie Gilbert & Michaela Storen
ITEM NO.	Agenda Item	Agenda topics
1	Meeting Chair	Michael Donnelly
2	Prev Minutes/Action	Nil
3	Membership	Members: North Coast Herpetological Group Supporters: Amanda Webb
4	Treasurer	Current Balance: \$4,182.49
5	Submissions:	4th November: To: ACT Government Secretariat Re: Inclusion of Animal Care Australia as key stakeholder to ACT Animal Welfare Advisory Committee 25th November: To: Management of cat populations in New South Wales - Submission 29th November: To: Wildlife Rehabilitation Sector Review 2024 – submission
6	General Business	ACA Media Coordinator update: Amanda discuss Grill'd community fundraising: https://grilld.com.au/local-matters Also to outline the Petcover Agreement. Discuss the recent additions of mandatory enclosure sizes to reptile expos in NSW Submissions closing: a) Prevention of Cruelty to Animals Regulation 2025 (the Regulation) - deadline 15th December 2024 b) Tasmanian Dog Welfare Review - deadline 16th December 2024
7	Motions	Motion 1: Michael Donnelly moves that there be no January Committee Meeting Seconded: Rachel Third: Tracey. Carried: Unanimously. Motion 2: Michael Donnelly moves that the Committee approves the Honorarium payment of \$1500 to be paid for the period 1st July to 31st December 2024, to be paid to Michael Donnelly. Seconded: Tracey Third: Sam Carried: Unanimously
8	Actions	Amanda to complete application for Grill'd.

Minutes Accepted and approved:



Michael Donnelly – Chair

Committee Meeting – 10th February 2025

		Animal Care Australia Inc Committee Meeting Monday 10 th February 2025 – via Facebook & Zoom
Attendees		Michael Donnelly, Joanne Payne, Kylie Gilbert, Michaela Storen, Rachel Sydenham, Chelsea Ko and Amanda Webb.
Apologies		Apologies: Sam Davis, Michelle Grayson, Karri Nadazdy, Tracey Dierikx
ITEM NO.	Agenda Item	Agenda topics
1	Meeting Chair	Michael Donnelly
2	Prev Minutes/Action	Nil
3	Membership	Members: Nil Supporters: Lani Smith Mellissa Donaldson PWT Pythons Pet Hobby Farm
4	Treasurer	Current Balance: \$ 3,490.69
5	Submissions:	19th December: To: Draft Prevention of Cruelty to Animals Regulation 2025 – submission 20th December: To: Improving Dog Welfare Outcomes in Tasmania - submission 10th January: To: Inquiry into the management of cat populations in New South Wales – Animal Care Australia - Acknowledgment of post-hearing responses 14th January: To: All relevant Members of Parliament – Message from the President 28th January: To: NSW Expo licensing conditions – submission 30th January: To: Uralla City Council - Draft Keeping of Animals and Birds Urban Areas Local Policy 2024 – submission 30th January: To: Shellharbour City Council - Draft Keeping of Animals in Residential Areas Policy - submission
6	General Business	Committee profiles for ACE Newsletter: Amanda to discuss development of profiles Discussion re NSW Coroners Report, including potential visit to Professional Dog trainers facility Members present determined it was unlikely for Sydney-based members to get to a facility. Victorian members were open to the idea. Propose Live Species Q & As relating to ACA’s role Determined it unlikely to be successful. Discuss increasing membership fees Discussion to be carried to next meeting


		<p>Submissions closing:</p> <p>a) VIC - Bayside Council - DAMP - deadline 19th February 2025</p> <p>Notice: all official communications and documents cease utilising the ACA acronym, and applying the full organisation tile of Animal Care Australia. The exceptions being the logo itself, position titles, and social media posts where spacing is an issue or concern.</p> <p>Reasoning: Currently as an organisation we are competing with similar acronyms eg: AVA and of course A Current Affair - on a broader scale several others. Use of our full name in official communications will assist in memory/recollection by members of parliament, their office staff, department staff and the general public. Assist in separating us from the AVA, or Companion Animal Network etc.</p>
7	Motions	<p>Motion 1: Michael Donnelly moves that the Committee adopts the Animal Care Australia Media & Marketing Strategy, developed by Amanda Webb.</p> <p>Seconded: Rachel Third: Joanne</p> <p>Carried: Unanimously</p> <p>Motion 2: Michael Donnelly moves that if Motion 1 is successfully moved then the Strategy is added to the Operations Manual and the Manual be updated to a 2025 version to then be approved via an email approval process. Once approved the 2025 version be uploaded to the website. Reasoning: If motion is supported, further motions of approval are not required to simply update the Operations Manual and website.</p> <p>Seconded: Joanne Third: Kylie</p> <p>Carried: Unanimously</p>
8	Actions	Amanda to commence interviewing Committee members for profiles.

Minutes Accepted and approved:



Michael Donnelly – Chair

Committee Meeting – 14th April 2025

 Animal Care Australia		Animal Care Australia Inc Committee Meeting Monday 14 th April 2025 – via Facebook & Zoom
Attendees		Michael Donnelly, Michelle Grayson, Joanne Payne, Kylie Gilbert, Michaela Storen, Rachel Sydenham, Tracey Dierikx, Chelsea Ko and Amanda Webb.
Apologies		Apologies: Sam Davis, Karri Nadazdy
ITEM NO.	Agenda Item	Agenda topics
1	Meeting Chair	Michael Donnelly
2	Prev Minutes/Action	Nil
3	Membership	Members: Victorian Herpetological Society Supporters: Nil
4	Treasurer	Current Balance: \$ 3,555.74
5	Submissions:	31st March:: To: Moreton Bay City Council - Amendment Local Law (Effective Control of Dogs and Other Matters) 2025) and proposed Amendment Subordinate Local Law (Minimum Standards for Keeping Dogs and Other Matters) 2025 5th April: To: Maribyrnong City Council - Local Law Review 2025 10th April: To: National Principles for the regulation of Assistance Animals – Consultation 13th April: To: Yarra City Council - Local Law Review 2025 14th April: To: Maroondah City Council - Domestic Animal Management Plan 2026-2029
6	General Business	<p>Note: There was no business to be conducted in March. Amanda provided the following update via Facebook:</p> <p>We are in sponsorship discussions with Marty Taylor, who is developing a new online platform, Pet and Hobby Farm. This new community hub is for pet lovers, hobby farmers and charities, where goods and services can be bought and sold, partnerships and events shared and developed and animals rehomed. As a summary, Pet & Hobby Farm will provide us with: promotion on their website home and sponsors pages, with backlinks; as well as a blog article which will be shared on their socials (30,000 followers). We will also receive dedicated social media promotion, with some collaborative posts developed with Pet & Hobby Farm. In return, ACA will provide Pet & Hobby Farm with: * a full page ad in our ACE newsletter x 4 * top placement listing on our Sponsors website page, including hyperlink, logo and company outline * opportunity for discounts/offers to ACA members via email and Facebook group * a thank you post on our socials and other collaborative posts. The sponsorship would be \$700 in value, running for a one year period from 1 April '25. Please note that the Pet & Hobby Farm platform is still in the final stages of development, so at this point we don't have a full sponsorship agreement prepared.</p> <p>April:</p> <p>Discuss increasing membership fees for member associations and supporting businesses – from Feb meeting. Feb meeting attendees felt \$10 individuals fee should not increase.</p> <p>Submissions closing:</p>


		<p>a) NSW - Companion Animals Act Discussion Paper - deadline 1st May 2025</p> <p>Other business, incl any Species Updates:</p> <p>a) Out with the old: Mailchimp gone. MailerLite: joined.</p> <p>b) Vic Councils all sent stakeholder request contact. Discuss the creation of a Local Council contact representative. Members present determined it was unlikely for Sydney-based members to get to a facility. Victorian members were open to the idea.</p>
7	Motions	<p>Motion 1: Michael Donnelly moves that the Committee approves an extension of Memberships for those joining after 1st April 2025 extended through to 30th June 2026 providing an extra 3 months free membership.</p> <p>Seconded: Tracey Third: Joanne</p> <p>Carried: Unanimously</p> <p>Motion 2: Michael Donnelly moves that the Committee approves the removal of our X social media account to be replaced with BlueSky</p> <p>Seconded: Joanne Third: Tracey</p> <p>Carried: Unanimously</p>
8	Actions	<p>Michael to investigate ability to provide timed/tiered membership fees – offering a lower fee for those renewing in the first 30 days which then rises to a new increased fee. To apply to both Members & Supporters.</p> <p>Michael to draft correspondence to Members looking for volunteers: Local Council Coordinator. Request it to be shared to all their members and in newsletters</p> <p>Committee to review Companion Animals Act Section 32 and provide any feedback on whether it is still a viable section given the feedback provided to ACA following our response to Cat Inquiry questions on notice.</p>

Minutes Accepted and approved:



Michael Donnelly – Chair

Committee Meeting – 9th June 2025

		Animal Care Australia Inc Committee Meeting Monday 9 th June 2025 – via Facebook & Zoom
Attendees		Michael Donnelly, Sam Davis, Karri Nadazdy, Tracey Dierikx and Amanda Webb.
Apologies		Apologies: Joanne Payne, Kylie Gilbert, Michaela Storen, Rachel Sydenham, Michelle Grayson Chelsea Ko
ITEM NO.	Agenda Item	Agenda topics
1	Meeting Chair	Michael Donnelly
2	Prev Minutes/Action	Email to Members asking to share vacant positions no longer required as positions were filled via SEEK Volunteer. Membership fee adjustment to be delayed due to the need to update the current system and perhaps move to a better system.
3	Membership	Members: Nil Supporters: Marianne Burrows Laura Koschnick
4	Treasurer	Current Balance: \$ 4,053.29
5	Submissions:	13th May: To: South Australian Department of Primary Industries and Regions Policy and Governance Team, Biosecurity - Veterinary Services Regulations Discussion Paper
6	General Business	Note: There was no meeting conducted in May. An expense of \$155.40 for our annual web hosting was approved by Committee via Facebook: June: Discussion to determine whether meeting should continue having just reached quorum resulted in agreement to delay any important decisions to July where necessary. Michael provided Committee members an opportunity to express condolences for Sue's passing. Submissions closing: a) VIC - Yarra City Council Animal Management Plan - Deadline 12th June 2025 Discussion: NSW Puppy Farm legislation education campaign ➤ Michael to attend & report back NSW Companion Animals Act key stakeholder consultation ➤ Michael to attend rural-based meeting and Michelle to attend city-based meeting ACA invited to attend Federal Govt webinar about bird flu preparedness etc ➤ Sam to attend & report back Replacement of Treasurer following Sue's passing.


		➤ Michael volunteered to continue to act in role until next AGM. Supported by all in attendance.
7	Motions	<p>Motion 1: Michael Donnelly moves that the Committee approves the Honorary payment of \$1500 to be paid on the 30th June 2026 covering the period 1st January 2025 to 30th June 2025</p> <p>Seconded: Tracey Third: Sam</p> <p>Carried: Unanimously</p> <p>Motion 2: Michael Donnelly moves that the Committee approves payment of \$831 for our email addresses, secure server etc</p> <p>Seconded: Sam Third: Tracey</p> <p>Carried: Unanimously</p>
8	Actions	

Minutes Accepted and approved:



Michael Donnelly – Chair

General & Committee Meeting – 14th July 2025

		Animal Care Australia Inc Committee Meeting Monday 14 th July 2025 – via Facebook & Zoom
Attendees		Michael Donnelly, Sam Davis, Karri Nadazdy, Joanne Payne, Kylie Gilbert, Michaela Storen, Rachel Sydenham, Tracey Dierikx and Maya David.
Apologies		Apologies: Michelle Grayson, Chelsea Ko, Amanda Webb, Samantha Deally and Elliot Giakalis
ITEM NO.	Agenda Item	Agenda topics
1	Meeting Chair	Michael Donnelly
2	Prev Minutes/Action	Nil
3	Membership	Members: Avicultural Society of the Central Coast Supporters: Noosa Country Cat Hotel Deanne Koonwhyte Nicole Buckley
4	Treasurer	Current Balance: \$ 2,341.97 – includes \$227.50 interest from Term Investment.
5	Submissions:	4th May 2025 - forgot this one in previous Minutes To: NSW Office of Local Government - Review of NSW Companion Animals Act (1998) - 2025 19th June: To: Yarra City Council - Domestic Animal Management Plan Review
6	General Business	Introduction of new Team members – Maya David – Social Media Team Sponsorship Coordinator update: <ul style="list-style-type: none"> Amanda has secured a sponsorship of a 50% discount on all email address. Arrangement will include a credit for the current email addresses as well as the discount applied to all email address through until May 2027. Submissions closing: <ol style="list-style-type: none"> VIC - Melbourne City Council - Domestic Animal Management Plan - deadline 1st August 2025 VIC – Monash City Council - Domestic Animal Management Plan – deadline 7th August 2025 See Inquiry discussions for the rest Discussions: Update on NSW Puppy Farm legislation education campaign <ul style="list-style-type: none"> Campaign to focus on the legislative changes and educate public on their responsibilities. ACA pointed out a need to separate obtaining dogs from breeders and from rescues/shelters. Update on NSW Companion Animals Act key stakeholder consultation <ul style="list-style-type: none"> Michelle to provide this at next Meeting.


		<p>Update on Federal Govt webinar about bird flu preparedness etc</p> <ul style="list-style-type: none"> It seems \$100m is being spent by Fed Govt on a Committee to look at how we respond as a Country if future viruses hit Aust. What that exactly equates to is anyone's guess. <p>NSW Inquiry into Public Spaces</p> <ul style="list-style-type: none"> ACA to submit. All Committee to look at Terms of Reference and respond. <p>NSW Inquiry – Conservation Hunting Bill</p> <ul style="list-style-type: none"> ACA to submit. Karri to look at Terms of Reference and respond <p>NSW Bill: Repeal the Wild Horse Heritage Act</p> <ul style="list-style-type: none"> ACA to respond once text of Bill is made public <p>Other business, incl any Species Updates:</p> <p>South Aust Dog & Cat Management Act assented</p> <ul style="list-style-type: none"> ACA (and stakeholders) were successful in stopping proposed ban on IGP Dog sports <p>Fish & Aquatic Rep position and breaking it out to more than one role?</p> <ul style="list-style-type: none"> Focus on re-promoting this position with possibility of splitting into two roles Social Media Team to look at creating different advertising to then be shared in relevant Facebook Groups Kylie to contact PIAA to see if they can help to recruit this role <p>Membership renewal reminder</p> <ul style="list-style-type: none"> General reminder for all Committee to renew their membership System was updated to end of current memberships that expired prior to 1st March and those not renewed between 1st March and 13th July. This resulted in all members receiving notification they need to renew. Minor adjustment needed to address each notification to the member. A reminder to Members will sent in early August – following the current 31st July deadline Species Reps will then be provided lists of Members who still have not renewed. This to be scheduled for some time in late September.
7	Motions	Nil
8	Actions	<p>Committee to look at Terms of Reference and respond to NSW Inquiry into Public Spaces – discussion – submissions close 1st Aug</p> <p>Karri (and other Committee) to look at Terms of Reference and respond to NSW Inquiry – Conservation Hunting Bill – in relation to hunting of brumbies by inexperienced hunters is not an appropriate welfare outcome.</p> <p>Maya (Social Media Team) to finalise & post the Grill'd promotion this week.</p> <p>Social Media Team to look at creating different advertising for Fish & Aquatic Rep to then be shared in relevant Facebook Groups</p> <p>Kylie to contact PIAA to see if they can help to recruit Fish & Aquatic Rep role</p> <p>Michael to initiate meeting between Kylie & Elliot to discuss all things Vic legislation</p> <p>Michael to initiate meeting between Sam & Elliot to discuss developing a standard Local Council 'by-law' for introduction into their relevant legislation around the positive encouragement of residents to keep pets. Approach to be based on a national need with any necessary State-specific adjustments. This to be done after above Vic legislation matter.</p> <p>Michael to update the website Membership database to address each notification to the member and to look at why the ACA logo is appearing too large in size.</p>

Minutes Accepted and approved:



Michael Donnelly – Chair

Committee Meeting – 11th August 2025

 Animal Care Australia		Animal Care Australia Inc Committee Meeting Monday 11 th August 2025 – via Facebook & Zoom
Attendees		Michael Donnelly, Michelle Grayson, Karri Nadazdy, Kylie Gilbert, Michaela Storen, Rachel Sydenham, Tracey Dierikx, Amanda Webb, Samantha Deally and Elliot Giakalis
Apologies		Apologies: Sam Davis, Joanne Payne and Maya David
ITEM NO.	Agenda Item	Agenda topics
1	Meeting Chair	Michael Donnelly
2	Prev Minutes/Action	Nil
3	Membership	Supporters: Deanne Koonwhyte Nicole Buckley
4	Treasurer	Current Balance: \$ \$2,659.31.
5	Submissions & Important Correspondence:	17th July 2025 To: Municipal Association of Victoria (MAV) re: Hume City Council's request for greater entry powers to residents. 1st August: To: Melbourne City Council - Domestic Animal Management Plan Review 8th August 2025: To: Monash City Council - Domestic Animal Management Plan Review
6	General Business	Announcements: Following time of consideration, Chelsea Ko submitted her resignation from ACA, effective from 8 th August 2025. Introduction of new Team members – Samantha Deally – Social Media Team and Elliot Giakalis – Advisor to the President and Executive. Sponsorship Coordinator update: <ul style="list-style-type: none"> • VentralP sponsorship agreement sent for finalisation Submissions closing: <ul style="list-style-type: none"> a) NSW - legalise virtual fencing - draft legislation - deadline 13th August 2025 - Karri & Michael only. b) ACT - Welfare of Dogs COP - deadline 18th August 2025 c) VIC - Domestic Animals Act Regulations - deadline 23rd August 2025 d) VIC - Macedon Ranges - Off-leash and prohibited spaces for dogs & cats - deadline 27th August 2025 e) VIC - Macedon Ranges - DAMP - deadline: 27th August 2025 Discussions: Update on NSW Companion Animals Act key stakeholder consultation <ul style="list-style-type: none"> • Michelle outlined brief of the day. Expectation for proposed legislation later in the year with final legislation to be presented early 2026. Other business, incl any Species Updates:


		<p>a) Illawarra Reptile Expo – September 14th – attendance: Michelle volunteered to attend.</p> <p>b) Public Spaces Inquiry – discuss attendance: It was determined Sam & Karri would attend if called to testify.</p> <p>c) Kosciuszko Wild Horse Heritage Repeal Bill is available: Karri determined it was unlikely to change anything within the Bill, and accordingly ACA would not be responding.</p>
7	Motions	Nil
8	Actions	<p>Committee to provide suggestions to Social Media Team for new posts.</p> <p>Tracey to carry out research on separation anxiety in dogs for inclusion in the response to ACT Dog Welfare.</p>

Minutes Accepted and approved:



Michael Donnelly – Chair

General & Committee Meeting – 8th September 2025

		Animal Care Australia Inc General & Committee Meeting Monday 8 th September 2025 – via Facebook & Zoom
Attendees		Michael Donnelly, Sam Davis, Michelle Grayson, Joanne payne, Karri Nadazdy, Kylie Gilbert, Rachel Sydenham, Tracey Dierikx, Amanda Webb, and Maya David.
Apologies		Apologies: Michaela Storen, Samantha Rosella and Elliot Giakalis.
ITEM NO.	Agenda Item	Agenda topics
1	Meeting Chair	Michael Donnelly
2	Prev Minutes/Action	Nil
3	Membership	Nil
4	Treasurer	Current Balance: \$ \$2,590.69 – following charge from Buffer to add additional social media platform
5	Submissions & Important Correspondence:	<p>13th August 2025:</p> <p>To: NSW Director, Strategic and Policy (Animal Welfare) Department of Primary Industries and Regional Development - Process to legalise virtual fencing technology in NSW</p> <p>17th August 2025:</p> <p>To: ACT – Proposed Code of Practice for Welfare of Dogs</p> <p>19th August 2025:</p> <p>To: Emma Keally – Victorian Shadow Agriculture Minister – consultation on Domestic Animals Amendment (Rehoming Cats and Dogs and Other Matters) Bill 2025</p> <p>To: Jeff Bourman – Victoria Shooters Fishers & Farmers Party – consultation on Domestic Animals Amendment (Rehoming Cats and Dogs and Other Matters) Bill 2025</p> <p>27th August 2025:</p> <p>To: Victoria: Domestic Animals Regulations 2025 - proposed Regulations and Regulatory Impact Statement.</p> <p>To: Macedon Ranges Council - Domestic Animal Management Plan Review</p> <p>To: Macedon Ranges Council – Dog Off-leash and protected areas Review</p> <p>4th September 2025:</p> <p>To: ACT Minister for City Services - Re concerns with AWAC and Codes of Practice</p> <p>To: ACT Shadow Minister for City Services - Re concerns with AWAC and Codes of Practice</p> <p>5th September 2025:</p> <p>To: NSW Inquiry into Access to Public Spaces</p> <p>To: NT Inquiry into Animal Protection Legislation Amendment Bill</p>
6	General Business	Guest Visitor:


		<p>Welcome Dr Tanya Phillips – open discussion around aligned values</p> <p>Social Media Team update:</p> <p>Samantha Deally resigned from the Team.</p> <p>Samantha Rosella was appointed to the Team.</p> <p>Emily Kempe has been appointed to join the Team. Emily will start in the coming week.</p> <p>Sponsorship Coordinator update:</p> <ul style="list-style-type: none"> VentralP sponsorship agreement signed and finalised. <p>Submissions closing:</p> <p>a) NSW: Eurobodalla Shire Council - Draft Local Orders Policy - Keeping of Animals - deadline 14th September 2025</p> <p>b) VIC: Wellington Shire Council - Domestic Animal Management Plan - deadline 20th September 2025</p> <p>c) NSW: Inquiry into Charitable Organisations - deadline 26th October 2025</p> <p>Other business, incl any Species Updates:</p> <p>Brief discussion on importance to gather proven evidence for the Inquiry into charitable organisations submission.</p> <p>Committee Only:</p> <p>Discussion to propose Dr Tanya Phillips join the Team as the Veterinary Representative.</p>
7	Motions	Nil
8	Actions	<p>Committee to provide suggestions to Social Media Team for new posts. (REPEATED)</p> <p>Committee to commence collecting information for RSPCA Inquiry. To have supporting evidence.</p> <p>Social Media Team to hold a meeting within a week to welcome Emily and to structure the Team moving forward.</p>

Minutes Accepted and approved:



Michael Donnelly – Chair

Committee Meeting – 13th October 2025

		Animal Care Australia Inc Committee Meeting Monday 13 th October 2025 – via Facebook & Zoom
Attendees		Michael Donnelly, Sam Davis, Michelle Grayson, Karri Nadazdy, Kylie Gilbert, Rachel Sydenham, Tracey Dierikx, Amanda Webb, Samantha Rosella, Emily Kempe and Farynaz Basiri.
Apologies		Apologies: Joanne Payne, Michaela Storen, Maya David and Tanya Phillips.
ITEM NO.	Agenda Item	Agenda topics
1	Meeting Chair	Michael Donnelly
2	Prev Minutes/Action	Nil
3	Membership	Supporters: <ul style="list-style-type: none"> • Kips Happy Stays • Florentia Sarri
4	Treasurer	Current Balance: \$2,974.16 – following cheque deposit from Grill'd.
5	Submissions & Important Correspondence:	<p>16th September 2025: To: Eurobodalla Council – Keeping of Animals Policy</p> <p>21st September 2025: To: Moira Shire Council - Domestic Animal Management Plan Review To: Wellington Shire Council - Domestic Animal Management Plan Review</p> <p>8th October 2025: To: The Director, Live Import List and CITES Policy Section, Department of Climate Change, Energy, the Environment and Water - Import of Bengal cat, a hybrid animal of a domestic cat (<i>Felis catus</i>) and an Asian leopard cat (<i>Prionailurus bengalensis</i>), for non-commercial household pet purposes</p> <p>10th October 2025: To: Hon Jackie Jarvis MLC, Minister for Agriculture and Food - Animal Welfare Amendment (Chief Animal Protection Officer) Bill 2025 To: WA Shadow Minister Agriculture, and other key party representatives - Animal Welfare Amendment (Chief Animal Protection Officer) Bill 2025</p> <p>13th October 2025: To: WA Wildlife Protection Branch, Department of Biodiversity, Conservation and Attractions – Support for Review and Update of Species List.</p>
6	General Business	<p>Team update: During this month Elliot Giakalis provided his resignation due to family circumstances. Tanya Phillips officially joined the Team as our new Veterinary Representative. We welcomed Farynaz Basiri as our Research Assistant.</p> <p>Social Media Team update:</p>


		<p>Social Media Team commencing their roles, including the development of posts for World Animal Day.</p> <p>Social Media team to meet the following week to outline future posts.</p> <p>Karri suggested creating posts that promote our previous articles in the ACE Newsletter in order to promote ACE to a larger audience.</p> <p>Amanda supported Karri's suggestion adding more posts are needed to respond to the growing social media trend for 'pranks on animals' which are really animal cruelty.</p> <p>Sponsorship Coordinator update:</p> <p>Amanda requested Committee members send her details of potential Sponsors.</p> <p>Submissions closing:</p> <ul style="list-style-type: none"> a) a) VIC: Wyndham City Council - Domestic Animal Management Plan - deadline 19th October 2025 b) VIC: Swan Hill Domestic Animal Management Plan - deadline 19th October 2025 c) NSW: Inquiry into Charitable Organisations - deadline 26th October 2025 <p>Other business, incl any Species Updates:</p> <p>Brief discussion on direction for the submission to Inquiry into charitable organisations submission.</p> <p>Committee only business:</p> <p>Committee members to re-stand? (Cat, Dog & Reptiles) – while two needed time to notify. Subsequently, all three will be re-standing.</p>
7	Motions	Nil
8	Actions	<p>Committee to provide Amanda details of potential Sponsors.</p> <p>Committee to commence collecting information for RSPCA Inquiry. To have supporting evidence. Requested by Karri send via Dropbox.</p> <p>Social Media Team to hold a meeting within a week to structure the Team moving forward.</p>

Minutes Accepted and approved:




Michael Donnelly – Chair

Annual General Meeting – 10th November 2025

		Animal Care Australia Inc Annual General Meeting Monday 10 th November 2025 – via Facebook & Zoom
Attendees		Michael Donnelly, Sam Davis, Michelle Grayson, Karri Nadazdy, Rachel Sydenham, Tracey Dierikx, Amanda Webb. Tanya Phillips, Emily Kempe and Samantha Rosella
Guests:		Nil
Apologies		Apologies: Michaela Storen, Farynaz Basiri and Maya David
ITEM NO.	Agenda Item	Agenda topics
1	Appointment of Chair	Appointed Michael Donnelly as Chairperson
2	Endorsement of Previous Minutes	Previous AGM Minutes endorsed unanimously
3	Treasurer	Financial Statements to be lodged and approved with the Annual Report.
4	Species Updates	Provided verbally. Reptile Species Report attached. Generic recap within the Annual Report.
5	Committee Standing down	<p>The following positions and persons were elected uncontested for a 3 year term:</p> <ul style="list-style-type: none"> • Cat: Michelle Grayson • Dog: Kylie Gilbert • Reptiles & Amphibians: Joanne Payne <p>Office Bearers:</p> <ul style="list-style-type: none"> • Secretary: Michelle Grayson
6	Election of Committee	<p>The following positions and persons were elected uncontested for a 3 year term:</p> <ul style="list-style-type: none"> • Cat: Michelle Grayson • Dog: Kylie Gilbert • Reptiles & Amphibians: Joanne Payne <p>Office Bearers:</p> <ul style="list-style-type: none"> • Secretary: Michelle Grayson
7	General Business	Nil
8	AGM Closed	8.20pm

General & Committee Meeting – 10th November 2025

 Animal Care Australia		Animal Care Australia Inc Committee Meeting Monday 10 th November 2025 – via Facebook & Zoom
Attendees		Michael Donnelly, Sam Davis, Michelle Grayson, Karri Nadazdy, Rachel Sydenham, Tracey Dierikx, Amanda Webb. Tanya Phillips, Emily Kempe and Samantha Rosella
Guests:		Nil
Apologies		Apologies: Michaela Storen, Farynaz Basiri and Maya David
ITEM NO.	Agenda Item	Agenda topics
1	Meeting Chair	Michael Donnelly
2	Prev Minutes/Action	Nil
3	Membership	Members: Nil Supporters: <ul style="list-style-type: none"> • Adam Gloury • Tanya Phillips
4	Treasurer	Current Balance: \$3,147.50
5	Submissions & Important Correspondence:	16th October: To: NSW Office of Local Government Re: Request for a review of Council powers in restricting keeping of pets 20th October: To: Wyndham City Council Re: response to Domestic Animal Management Plan To: Swan Hill City Council Re: response to Domestic Animal Management Plan 24th October: To: Moonee Valley City Council Re: response to Domestic Animal Management Plan To: Wangarratta City Council Re: response to Domestic Animal Management Plan 24th October: To: The Hon. Steve Dimopoulos - Minister for Environment – Victoria Re: ACA request for meeting following Victorian Government response to the Wildlife Act Review 2nd November: To: South Gippsland Shire Council Re: response to Domestic Animal Management Plan 9th November: To: Melton City Council Re: response to Domestic Animal Management Plan To: Hume City Council Re: response to Domestic Animal Management Plan


		<p>9th November:</p> <p>To: NDIS Evidence Advisory Committee – Department of Health, Disability and Ageing Re: NDIS Evidence Advisory Committee Consultation September 2025 for Assistance Animals</p>
6	General Business	<p>Sponsorship:</p> <p>Amanda highlighted the need for Committee to assist in providing details for potential sponsors.</p> <p>Amanda requested future meeting with Tanya and Michelle to discuss cat containment strategies and how that could include having promotion materials sponsored by cat product providers.</p> <p>Current affairs or issues discussion:</p> <ul style="list-style-type: none"> a) Tasmania’s Greyhound Racing Ban b) Flurry of recent dog attacks reported in the media c) Research project commenced <p>Submissions closing:</p> <ul style="list-style-type: none"> a) NSW: Central Coast Council - Keeping of Animals Policy - deadline 14th November 2025 b) VIC: Glenelg Shire Council - DAMP - deadline 15th November 2025 c) VIC: Hindmarsh Shire Council - DAMP - deadline 24th November 2025 d) NSW: Inquiry into Charitable Organisations - deadline 19th December 2025 <p>Other business:</p> <p>Newsletter articles – deadline 30th November 2025. Expand invitation to Member Associations to send articles for newsletter including any special events they may be holding. Aim: to expand the variety of content.</p> <p>ACNC – discussion – to get ACA listed as an approved charity with the ACNC</p>
7	Motions	<p>Motion 1: Sam Davis moved for a Special Resolution to be drafted to amend the Constitution in order to update the Objects and add the organisations charitable purpose.</p> <p>Seconded by Tracey Dierikx. Third: Karri Nadazdy</p> <p>Carried: unanimously following discussion.</p> <p>Discussion: centred around timing of when the Special Resolution wording could be finalised, sent to Members and Special General Meeting scheduled. Discussion resolved to try and have it all completed in December 2025 with any delays moving the SGM to early January 2026.</p>
8	Actions	<p>Michael to reach out to consultants to assist with ACNC application.</p> <p>Michael to organise a meeting for the cat containment discussion</p> <p>Michael to negotiate with Professional Dog Trainers Australia to meet and discuss strategies and tactics to respond to the recent dog attacks across Australia.</p> <p>Michael to circulate proposed text for the Special Resolution for Committee approval and then to announce a Special General Meeting to all members to vote on the Resolution.</p>

Minutes Accepted and approved:



Michael Donnelly – Chair

Committee Meeting – 8th December 2025

 Animal Care Australia		Animal Care Australia Inc Committee Meeting Monday 8 th December 2025 – via Facebook & Zoom
Attendees		Michael Donnelly, Sam Davis, Michaela Storen, Tracey Dierikx, Tanya Phillips, and Emily Kempe.
Guests:		Nil
Apologies		Apologies: Michelle Grayson, Karri Nadazdy, Rachel Sydenham, Amanda Webb, Farynaz Basiri, Maya David and Samantha Rosella.
ITEM NO.	Agenda Item	Agenda topics
1	Meeting Chair	Michael Donnelly
2	Prev Minutes/Action	NOTE: Having just reached a quorum the attending members determined to continue with the meeting and not postpone.
3	Membership	Members: Nil Supporters: Nil
4	Treasurer	Current Balance: \$ 3308.88 with the \$1500.00 to be paid for Honorarium as approved in Motion 2 below.
5	Submissions & Important Correspondence:	<p>Submitted:</p> <p>11th November:</p> <p>To: Prohibited and Restricted matter list consultation – Biosecurity Queensland Department of Primary Industries Re: Biosecurity in Queensland: a review of the prohibited and restricted matter lists</p> <p>25th November:</p> <p>To: Mooney Valley City Council Re: response to Domestic Animal Management Plan</p> <p>To: Glenelg Shire Council Re: response to Domestic Animal Management Plan</p> <p>To: Central Coast City Council Re: response to Keeping of Animals Policy</p> <p>To: Hindmarsh Shire Council Re: response to Domestic Animal Management Plan</p> <p>7th December:</p> <p>To: Mildura City Council Re: response to Domestic Animal Management Plan</p> <p>Received:</p> <p>2nd December 2025:</p> <p>From: Hon. Jackie Jarvis MLC, Minister for Agriculture and Food, Western Australia Re: our correspondence to Animal Welfare Amendment (Chief Animal Protection Officer) Bill 2025</p>
6	General Business	Sponsorship:

		<p>Amanda provided an update :</p> <p>Petcover: current sponsorship agreement due to expire at end of this month. A new Marketing Manager has been appointed, Michael and Amanda due to meet with her after 17 December. Aim of meeting will be not just to renew the sponsorship, but aim for a larger amount of funding. Additional promotional initiatives could be offered to Petcover in return if necessary eg:</p> <ul style="list-style-type: none"> ○ jointly branded community pet education flyers focusing on different exotic pets, as Petcover's exotic insurance differentiates them from other insurers. Could be shared in online forums for these species. ○ promoting Petcover's free pet insurance for breeders' litters to our Members and Supporters. https://www.petcovergroup.com/au/partners/breeders/ ○ joint responsible pet ownership online blogs on various topics, to help improve Petcover's SEO <ul style="list-style-type: none"> ● New sponsorship approaches - revised sponsorship letter will be sent to companies late Jan/early Feb, once the Christmas and holiday period are over and small businesses are back at work. Need to emphasise how our promotional activities can support their Search Engine Optimisation (SEO) results. ● Cat specific sponsorship approaches - need to determine a date for a meeting with Michelle and Michael (and Tanya?) either in December or January in order to discuss some flyers assisting cat owners who need to transition their cat to an indoor environment (either part-time or full-time) due to new cat containment laws. Companies to be approached include those manufacturing and selling cat enrichment products, as well as catios and outdoor cat runs. Opportunities for companies' logos on the flyers. We may be able to approach interested local councils with whom we have a good relationship on this as well (as it will help them support residents in their area adapt to the new regulations). Council logos could be placed together with a corporate logo and ACA logo on individual flyers. <p>If the ACNC registered charity application gets approved, we can also look at ACA being included in a number of online non-profit grant directories and general charity directories, which will help us raise awareness of ACA among the community and potential funders.</p> <p>Current affairs or issues discussion:</p> <p>a) Flurry of recent dog attacks reported in the media – matter still ongoing awaiting meeting date with Professional Dog Trainers Australia.</p> <p>Submissions closing:</p> <p>a) NT: Keeping Crocodiles as pets - Guideline Review - deadline 9th December 2025. (Mainly Joanne Payne)</p> <p>b) VIC: Loddon Shire council - DAMP - deadline: 18th December 2025</p> <p>c) NSW: Inquiry into Charitable Organisations - deadline 19th December 2025</p> <p>d) VIC: Darebin Council - DAMP - deadline 20th December</p> <p>Special resolution – discussion – Sam and Amanda have provided minor changes to the wording. New wording to be shared with all of Committee to approve sending to Members.</p>
7	Motions	<p>Motion 1: Michael Donnelly moves that the Committee approves there be no Committee Meeting held in January 2026. The exception being in the event the RSPCA Inquiry is scheduled for a date prior to our February 2026 meeting..</p> <p>Seconded by Tracey Dierikx. Third: Tanya Philips</p> <p>Carried: unanimously.</p> <p>Motion 2: Michael Donnelly moves that the Committee approves the Honorarium payment of \$1500 to be paid covering the period 1st July 2025 to 31st December 2025.</p> <p>Seconded by Tracey Dierikx. Third: Sam Davis</p> <p>Carried: unanimously.</p>

8	Actions	<p>Michael to send edited/updated Special Resolution to Committee for final approval and notification to be sent to Members.</p> <p>Michael to organise a meeting for the cat containment discussion</p> <p>Michael to negotiate with Professional Dog Trainers Australia to meet and discuss strategies and tactics to respond to the recent dog attacks across Australia.</p> <p>Michael to circulate proposed text for the Special Resolution for Committee approval and then to announce a Special General Meeting to all members to vote on the Resolution.</p>
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Minutes Accepted and approved:



Michael Donnelly – Chair

